

MUHLENBERG TOWNSHIP AUTHORITY

MINUTES OF A SPECIAL MEETING OF THE BOARD

A special meeting of the Board of Muhlenberg Township Authority, Water and Sewer Projects, was held on Thursday, July 6, 2017, beginning at 9:30 a.m. (E.D.T.) at 2840 Kutztown Road, Hyde Park, Muhlenberg Township, Berks County, Pennsylvania, pursuant to notice both advertised and posted according to law.

The following members of the Board were present:

Stewart E. Lerch
John Morganti
Michael R. King

Also in attendance were Authority Manager Jeffrey A. Calpino and Mark G. Yoder of counsel. The meeting was also attended by John D. Vargo and David Lytle of Conrad Siegel, Actuaries.

The meeting was called to order at 9:30 a.m. by Chairman Lerch.

The Chairman asked the Conrad Siegel representatives to discuss services that firm could offer the Authority with regard to the defined benefit pension plan.

Both Mr. Vargo and Mr. Lytle discussed the services which Conrad Siegel provides to numerous municipalities, municipal authorities, school districts and private corporations. Conrad Siegel is very familiar with defined benefit plans generally, and with municipal plans in Pennsylvania specifically.

Conrad Siegel offers a wide variety of services in connection with municipal defined benefit plans. The firm can serve as actuaries, investment advisors, plan administrators and as liaison to a plan custodian. Conrad Siegel utilizes Charles Schwab as custodian for pension plans under its management.

The Conrad Siegel representatives discussed fees and expenses which would be incurred by the Authority if MTA were to engage Conrad Siegel. The Board and the Conrad Siegel representatives discussed adoption of an investment policy statement, routine reporting services provided by Conrad Siegel, as well as other aspects of Conrad Siegel's services in the defined benefit plan field.

A handout was distributed to each member of the Board in attendance. Each of the significant elements described in the Conrad Siegel materials was discussed. Mr. Vargo and Mr. Lytle answered questions concerning the current structure of the Authority's plan, and the inclusion of insurance products within the plan. Conrad Siegel would be capable of doing a plan study and developing recommendations for an amended defined benefit pension plan for the Authority.

After thorough discussion of services offered by Conrad Siegel, the meeting was adjourned at 10:40 a.m.

The regular July meeting of the Board of Muhlenberg Township Authority will take place later in the day, at 1:00 p.m. on July 6, 2017.

A handwritten signature in black ink, appearing to be "C. Siegel", written over a horizontal line.

Secretary