

MUHLENBERG TOWNSHIP AUTHORITY
MINUTES OF A REGULAR MEETING OF THE BOARD

A regular meeting of the Board of Muhlenberg Township Authority, Water and Sewer Projects, was held on Thursday, September 10, 2026, beginning at 7:00 p.m., at 210 George Street, Reading, Muhlenberg Township, Berks County, Pennsylvania, 19605, pursuant to notice both advertised and posted according to law.

The following members of the Board were present:

Jim Kelly
Walt LaSota
Steve Wolfinger

In attendance were Authority Director of Operations, Nathan Roush; Timothy Feltenberger, Facility & Project Manager; Thomas A. Rothermel, Solicitor, of Bingaman, Hess, Coblenz & Bell, P.C.; Bruce Koller, Transcend Business Advisors, Authority controller consultant; and Jeff Krick, Operations Supervisor. Also present was Diane Jones, who is a member of the public and member of the MTA Residential Customer Advisory Committee.

The meeting was called to order at 7:00 p.m. by Chairman Kelly. Mr. Kelly reported that the Board met in executive session immediately before this meeting to discuss matters involving personnel.

Mr. Wolfinger made a Motion to approve the Minutes of the previous meetings of the Board held on July 30, 2026, August 13, 2026, and August 19, 2026, respectively. That Motion was seconded by Mr. LaSota and passed unanimously.

Engineering bills for the preceding month were reviewed. Mr. LaSota made a Motion to approve the engineering bills for payment. That Motion was seconded by Mr. Wolfinger and unanimously adopted.

The accounts payable for both the water and sewer departments for the preceding month were distributed prior to the meeting, a full listing of which has been appended to these Minutes. Mr. LaSota made a Motion to approve payment of the accounts payable for both the water and sewer departments, as presented. That Motion was seconded by Mr. Wolfinger and unanimously adopted.

There was no comment under the first public portion.

Mr. Roush presented the Operations Report for the preceding month, a full copy of which has been appended to these Minutes. This past month, two (2) water main leaks were identified and repaired, and two (2) water service leaks were identified and repaired. In addition, two (2) water valves were installed, one (1) to replace a failed isolation valve on Oak Street, and one (1) to isolate the Frush Valley booster station. The crew performed miscellaneous services including pump maintenance, valve/booster work, leak detection,

vehicle/equipment maintenance, well and pump station inspections, and attendance at chlorination training sessions. The vac truck was also utilized for sewer trunk line jetting and maintenance. Sewer laterals were cleaned and checked, including five (5) customer owned lines, seven (7) traps, and one (1) Authority owned line. Mr. Roush reported on updated tank level data that was included as part of the Operations Report. Of note, the Riverview elevated tank was down 5'; the remaining tank levels remained stable. Mr. Roush reported that the crew was aggressively looking for a leak associated with the Riverview elevated tank. Thus far, levels in that tank have fluctuated, but not sufficiently recovered. The Operations Report then concluded.

The Engineer's Report was reviewed, which was provided by Ms. Lorah of SSM for work completed from August 14, 2026 through September 10, 2026, was reviewed. The report contains eleven (11) pages and provides a narrative of the status of each of the projects of the Authority on which SSM is currently engaged. Mr. Roush reported that Local Share Account (LSA) grant opportunities are available to the Authority. The Board directed Management to consult with SSM for purposes of formulating applications for submittal for available projects. Mr. LaSota made a Motion to accept the Engineer's Report as presented. That Motion was seconded by Mr. Wolfinger and unanimously approved.

Under the Solicitor's report, Mr. Rothermel presented the Board with a Resolution to establish a Cybersecurity Advisory Committee on matters relating to the Authority's information technology, operational technology, and water and sewer infrastructure. The Committee will consist of two (2) Board members, Authority Management, and vendors and third-parties with specialized knowledge in cybersecurity, at the discretion of the Board. Mr. Wolfinger made a Motion to approve said Resolution, with was seconded by Mr. LaSota and unanimously adopted. Mr. LaSota and Mr. Kelly were designated as the two (2) Board members who would serve on the Committee. Mr. Wolfinger will supplant Mr. LaSota as the head of the Residential Customer Advisory Committee. No further questions were posed to the Solicitor. The Solicitor's report was unanimously accepted, on Motion of Mr. Wolfinger, seconded by Mr. LaSota.

Under the Treasurer's Report, Mr. Koller did not recommend a transfer this month to PLGIT. Regarding MTA's financials, Mr. Koller reviewed the Treasurer's Report, a copy of which is appended to these Minutes. The water division realized a net increase of \$71,301 in August, for a total operating account balance of \$2,607,028. Total interest earned over the past month, across both operating and certificates of deposit in the water division, was \$28,133. The sewer division realized a net increase compared to the prior month in the amount of \$769,481, for a total account balance of \$6,199,580. In August, interest earned in the sewer division operating and certificate of deposit accounts totaled \$98,466. Total interest earned in the sewer escrow account this past month yielded \$39,553.

With respect to the bond indentures for the water division (\$7,145,000) and the sewer division (\$2,045,000) (totaling the aggregate amount of \$9,190,000), Mr. Koller confirmed that closing was scheduled for September 29, 2026. All closing documents have been ratified and signed by the Officers. Mr. Koller noted that the bond sale achieved a favorable result; soft costs associated with the indentures were covered. Mr. LaSota requested that Management provide the Board with a report that details the projects on

which the bond funds have and/or will be used, either on a quarterly or semi-annual basis. Mr. Koller confirmed that the bond funds must be utilized within three (3) years.

Regarding the Board's prior discussion involving water and sewer rates, Mr. Roush stated that Management continues to finalize a five-year cost projection for the purpose of refining a recommended rate increase. Mr. Wolfinger suggested that once such data is completed, and a recommendation is presented to the Board in that respect, the Township Commissioners be informed of the projected rate increase, and the bases for the same. The Residential Customer Advisory Committee should then meet to review the same. Mr. Roush reported that he is soliciting a request for proposal (RFP) from local marketing firms to assist the Authority in disseminating educational and informational material to the ratepayers that clearly explains the Authority's current rate structure and the potential need for a rate increase. Mr. LaSota noted that the Commissioners review the annual Township budget in late October, such that it would benefit the Commissioners to have this information in advance of such discussion. Mr. Roush indicated that he planned to have this information available in early October.

With respect to the 2027 minimal municipal obligation (MMO), Mr. Koller recommended a contribution of \$250,868. Mr. Koller indicated that contribution in future years should decrease based on this level of funding, coupled with the projected number of future retirees. Mr. Koller explained that at this point, his recommendation was for informational purposes only; no formal action was required or taken.

Mr. LaSota made a Motion to approve the Treasurer's Report as presented. That Motion was seconded by Mr. Wolfinger and unanimously adopted.

Under New Business:

Mr. Roush presented the Board with a proposal of CoStream, a Costars vendor, to fully implement the remaining twenty-nine (29) water and sewer sites onto the SCADA system, at a total cost of \$132,448. Mr. Roush confirmed that with such approval, all water and sewer systems will be fully integrated into the SCADA system, which will be a significant upgrade compared to the Authority's current system. In addition, Mr. Roush reported that the CoStream system is fully secure, and includes many features that will provide Management and the crew with more robust and real-time data. Mr. Wolfinger made a Motion to authorize the proposal of CoStream in the amount stated. That Motion was seconded by Mr. LaSota and unanimously approved.

Mr. Roush advised that BS&A was currently on-site to implement the new accounting software. Once the accounting software implementation phase is complete, BS&A will implement new billing software. Overall, this new software program will completely overhaul and improve the Authority's accounting systems. Mr. Kelly inquired whether the paper check process would be eliminated as part of this upgrade. Mr. Roush responded in the affirmative.

Mr. LaSota made a Motion to approve the proposal of Construction Masters Services, LLC (CMS) for restoration of the Eagles Landing driveway access road, at a total cost of \$23,725.20. Mr. Roush confirmed that CMS is an approved contractor per OMNIA Partners, by and through the Lion National Corporation Affiliate Compliance Management contract, which was competitively solicited and publicly awarded by a lead public agency through a formal RFP process. That Motion was seconded by Mr. Wolfinger and unanimously approved.

Mr. Roush presented a proposal of Kohl Brothers, a Costars vendor, for the cost of two (2) replacement pumps at the Frush Valley pump station. The existing pump at the booster station failed, which necessitated replacement. The new pumps will be more efficient and increase output. The cost of the pumps includes piping and installation. Installation of the pumps is projected by the end of this calendar year. Mr. Wolfinger made a Motion to accept the proposal of Kohl Brothers in the amount stated. That Motion was seconded by Mr. LaSota and unanimously approved.

Mr. LaSota made a Motion to approve the proposal of Stephenson Equipment, Inc. for installation costs associated with a heater retrofit unit for the vac truck, at a total cost of \$15,028.36. That Motion was seconded by Mr. Wolfinger and unanimously approved.

There was no comment under the second public portion.

Under Member and Staff Comments, Mr. LaSota commented on the DEP Inspection Report prepared by Management. It was noted that to date, approximately 70% of the work had been completed. Of those remaining items, several are pending receipt of permitting from DEP. Mr. LaSota was appreciative of the detailed report, but requested that the report be revised to include an estimated completion date and the individual(s) responsible for each task.

Mr. LaSota commended Management on completion of the upgraded customer service window. Thus far, both staff and customers have provided positive feedback on the project.

Mr. LaSota requested that Management provide the Board with a preventative maintenance plan on a quarterly basis.

Mr. Wolfinger inquired as to whether there was further discussion regarding the potential of relocating the administrative offices. The consensus of Management and of the Board was that the current facility is sufficient, and that the Authority should instead continue its primary focus and capital on maintaining and enhancing its core water and sewer infrastructure. Mr. Roush requested further Board input should it become a topic of concern.

Mr. Roush reported that on Saturday, September 13, 2026, he would be attending a community emergency preparedness fair at The Church of Jesus Christ of Latter-day

Saints. The MTA will have a booth with informational materials, together with a display of various pipes and fixtures for community education purposes.

Mr. Feltenberger expressed his appreciation for the Board's approval of the CoStreams proposal. The project, once completed, will fully replace the current SCADA system and provide Management and the crew with much-needed operational tools and reliability.

There being no further business of the Board, the meeting was adjourned at 7:45 p.m. on Motion of Mr. LaSota, seconded by Mr. Wolfinger, and unanimously approved.

The next regular meeting of the Board of the Muhlenberg Township Authority will be held at 7:00 p.m. on Thursday, October 8, 2026, at 210 George Street, Reading, Muhlenberg Township, Berks County, Pennsylvania.



Title: SECRETARY